

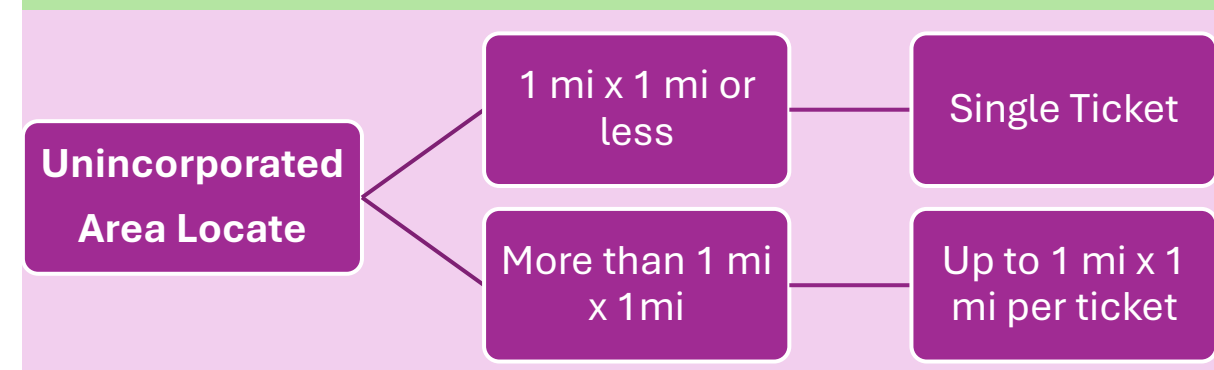
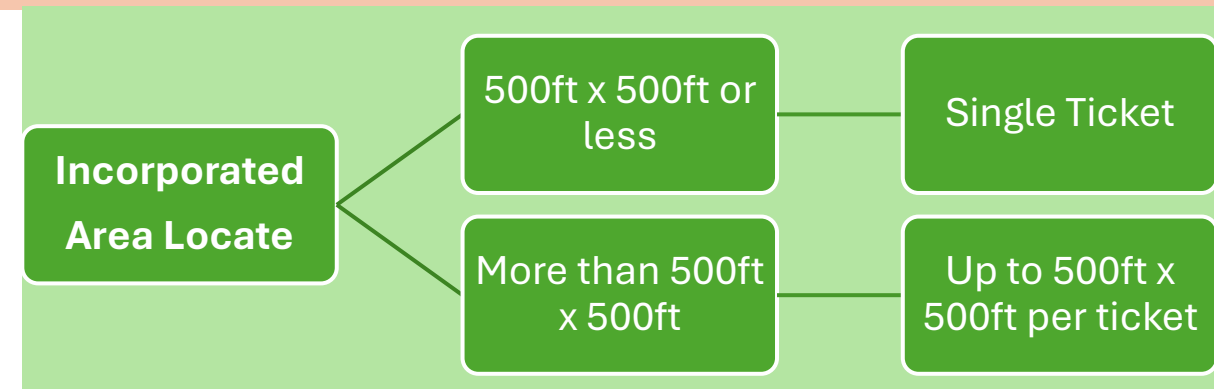
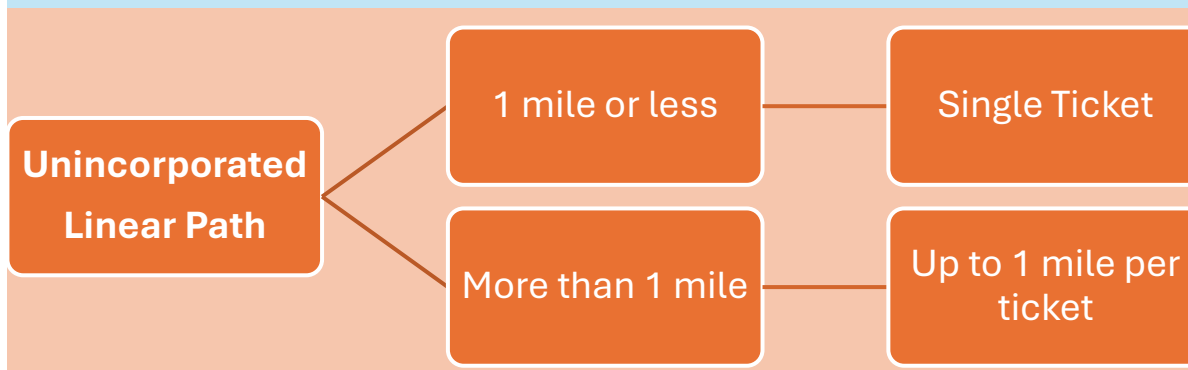
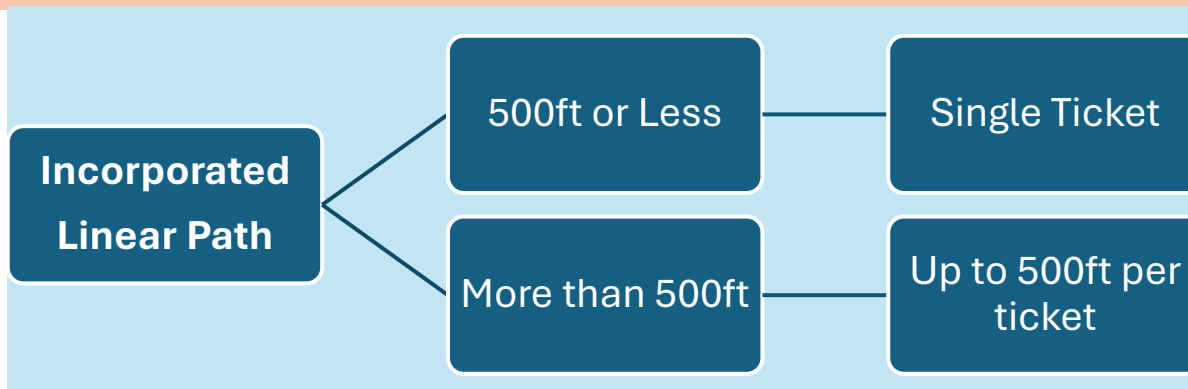
# Scope of Work - Request the Area of Excavating Only

Requesting more area to locate than what you need is a drain on the facility operator's resources and can take more time for the locate request process.

- Do you *need* the full property of a large area located?
- Are you actually only working a few different areas that could be more specifically described and result in less tickets to maintain?
- Can you separate tickets by physical objects on the property?
- The amount of area you request to be located will determine how many tickets have to be submitted to facility operators to follow the scope of work limits by Oklahoma Law.

## Per the Oklahoma Underground Facilities Damage Prevention Act:

Each locate request may not exceed five hundred (500) linear feet in incorporated areas or one (1) linear mile in unincorporated areas. For 'area' locate requests, no more than 500ft by 500ft area per ticket in incorporated and no more than 1 mi by 1 mi area per ticket in unincorporated.



# Linear Path of Excavation

- Such as main line work, sidewalks, road construction, etc.
- Use the Measuring tools to determine distances.
- Always provide physical starting point/stopping points when possible (intersection/address)
- Include what side of the road, alley, what easement the work is taking place on/in.
- You can use intersections for reference on either side of the road if necessary (even if work is only taking place on one side of the road).
- When working multiple blocks, specify if you are crossing to the far side of the block when necessary (crossing road/intersection)
- Cover the ENTIRE described area on each ticket on the map

## Incorporated Scope of Work Limit = 500 linear feet or less per ticket

### **Example:** Locate North side of SW 40<sup>th</sup> St, from S Ross Ave East to S Linn Ave

- The two blocks in this path are both **LESS THAN 500ft** in length
- Create one ticket for each 1 blk span
- Each ticket describes 1 blk area of excavation taking place starting from an intersection
- Include any intersection crossings (1<sup>st</sup> ticket: Locate East to East side of S Miller Ave)
- Change the map to reflect the area described on each ticket.



## Unincorporated Scope of Work Limit = 1 linear mile or less per ticket

### **Example:** Locate North side of E0750 Rd, from N 3510 Rd East for 5 miles to to N 3560 Rd

- This is a 5-mile job in Rural Area of Lincoln County
- Create one ticket for each UP TO 1-mile path
- Use intersections as stopping/starting points when possible, even if less than 1 mile.

**Ticket 1:** Locate North side of E0750 Rd, from N3510 Rd East to N3520 Rd



# Large Area Excavation – Working Various Areas on the Property

## Incorporated Areas – Scope of Work Limits

- Determine total area to locate
  - Use the measure tools to determine distances/size
- Up 500ft x 500ft of area per ticket for incorporated areas
- Separate by physical points or objects on the property if possible (use aerial and measuring tools to help)

### **6708 S Santa Fe Ave, OKC – Area to locate is all existing parking lots.**

- 2 parking lots - Each parking lot is less than 500ft x 500ft area but more than 500ft by 500ft of area if together.
- Submit 2 tickets. One for each parking lot.

**Ticket 1: 6708 S Santa Fe Ave** - Locate entire parking lot in front of the school along S Santa Fe Ave, appx 410ft x 70ft area.

**Ticket 2: 6708 S Santa Fe Ave** - Locate entire parking lot area on East side of school, appx 386ft by 112ft area.

*You could use this same logic if you were going to be excavating the entire property, separating by physical objects on the school property.*



# Large Area Excavation – Divide by Physical Objects on Property

## Incorporated Areas – Scope of Work Limits

### 6708 S Santa Fe Ave, OKC – Locate Full Property (School)

Total property size is appx 1215ft by 667ft. If entire property is needed, it would require 6 tickets.

**THE MATH:** Divide the two longest sides by 500 (round up),  
Multiply the two totals to get the total # of tickets:  
 $1215/500 = 2.43$  (3 Tickets) &  $667/500 = 1.33$  (2 Tickets)  
 $3 \times 2 = 6$  Tickets required for this entire area

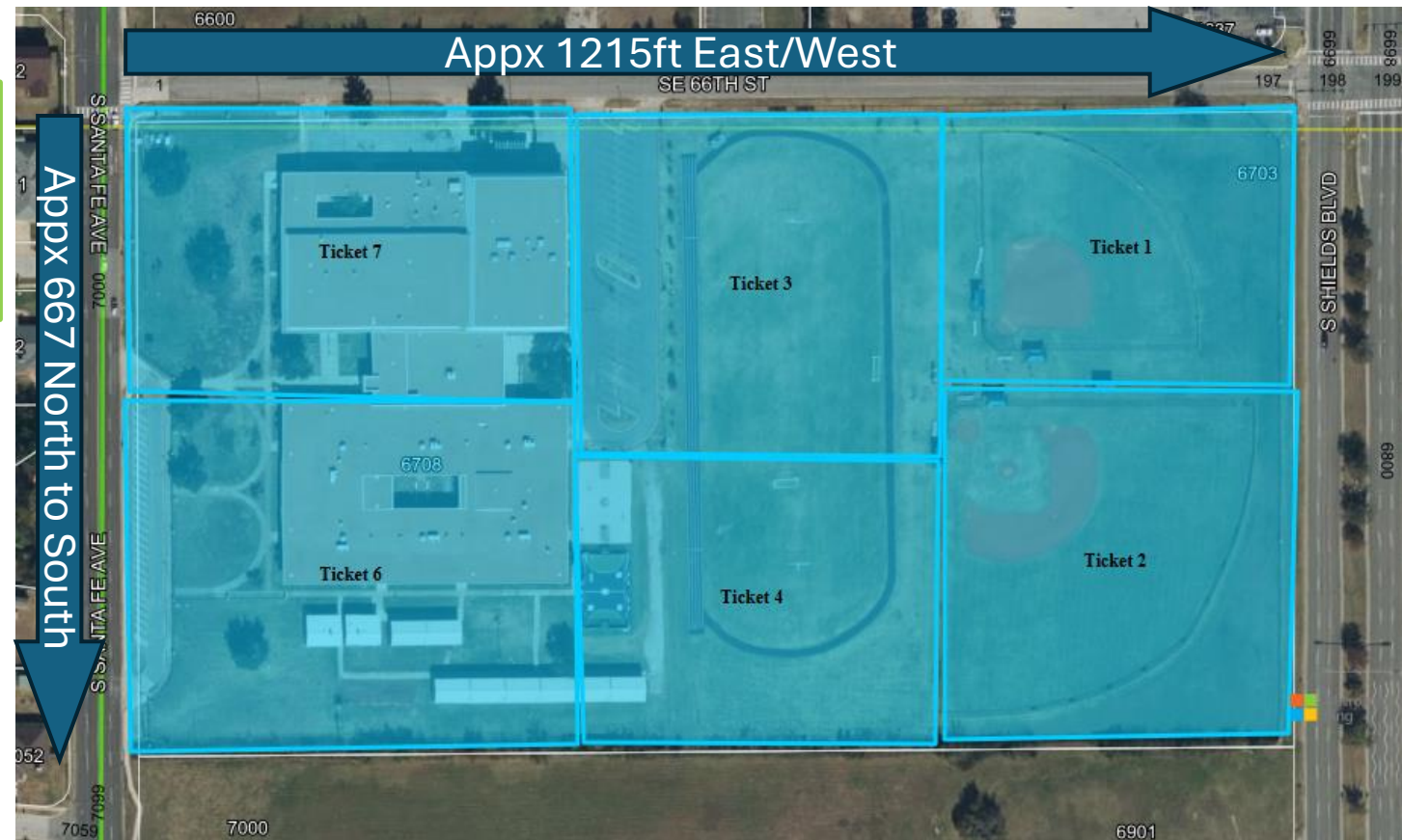
There are multiple physical objects that *could* be used for reference in separating tickets in up to 500ft by 500ft segments that may be easier to keep up with.

**Ticket 1 & 2:** Describe a baseball field on each ticket

**Ticket 3 & 4:** Describe the area encompassing the track from bldg. to baseball fields, one ticket for North and one ticket for South halves of the track

**Ticket 5:** Describe an area encompassing the North half of the bldg/grassy area around it

**Ticket 6:** An area encompassing the South half of the bldg/grassy area around it





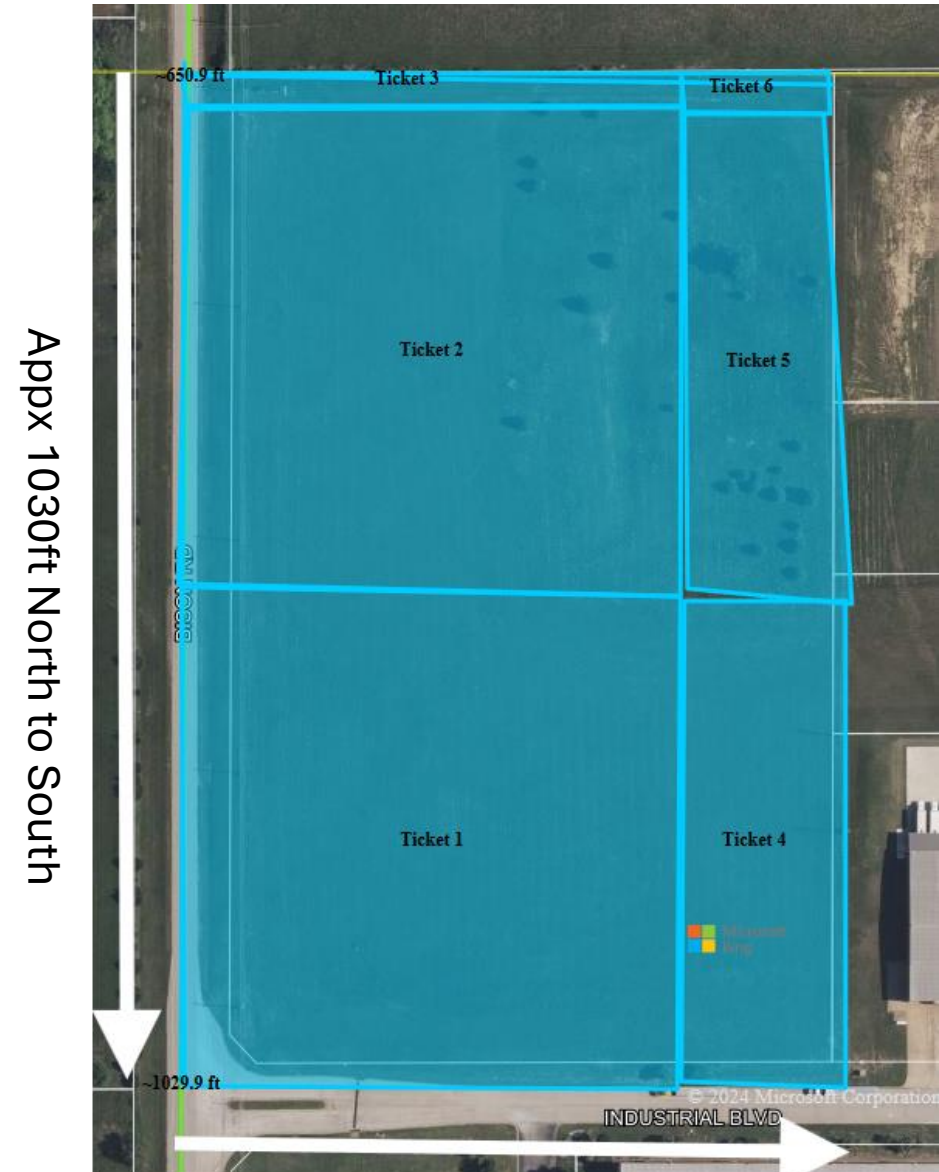
# Large Area Excavation – Locate Full Property/Boundary Area

## Incorporated Areas – Scope of Work Limits

Washington Co, Bartlesville – Leveling/Dirt Work - NE corner of Bison Rd and Industrial Blvd working North appx 1030ft, East appx 650ft, South appx 1030ft, West appx 650ft to beginning and everything within.

**THE MATH:** Divide the two longest sides by 500 (round up)  
Multiply the two totals to get the total # of tickets:  
 $1030/500 = 2.06$  (3 Tickets) &  $650/500 = 1.3$  (2 Tickets)  
 $3 \times 2 = 6$  Tickets required for this entire area

- How you divide the tickets doesn't matter as long as you have the total # of tickets required and each ticket's mapping is drawn in up to 500ft-by-500ft segments.
- Each ticket can provide the entire scope of the job in the instructions
  - **Option:** For this example - You *can* also number the tickets in the 'Remarks' such as Ticket 1 of 6, Ticket 2 of 6, etc. which could be helpful to you and for facility operators.
- Alternately, you can separate each up to 500ft by 500ft segment into it's own ticket ( providing directions and describing each locate segment individually on each ticket)



Appx 650ft East to West

# Service Drop Tickets

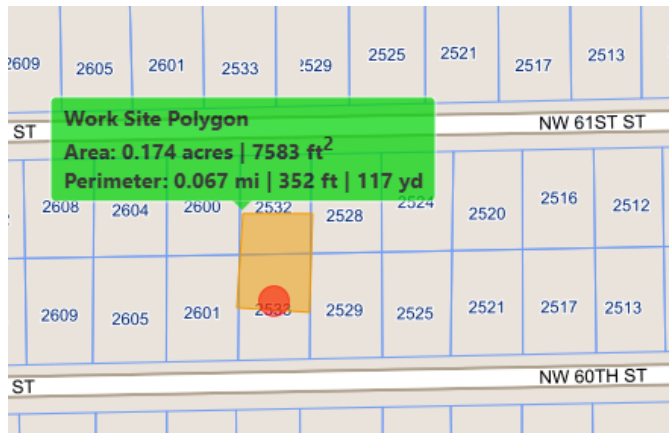
For locate requests that include a drop path, the locate request must include the path of the service drop and be within Scope of Work limits of no more than 500 linear ft/500ft by 500ft incorporated and no more than 1 mile in unincorporated.

- If drop path is located within the customer address, state what part of the property it is on.
- If drop path is outside of the customer address:
  - Provide an address of the physical location of the ped/pole that you are going to with appx drop footage.
  - Or state what direction and appx distance from the customer address to the ped/pole

• **Do you have a TEMP on the ground?** State that information and the specifics of where it is located, the distance and how big of an area along that temp line you are requesting to be marked.

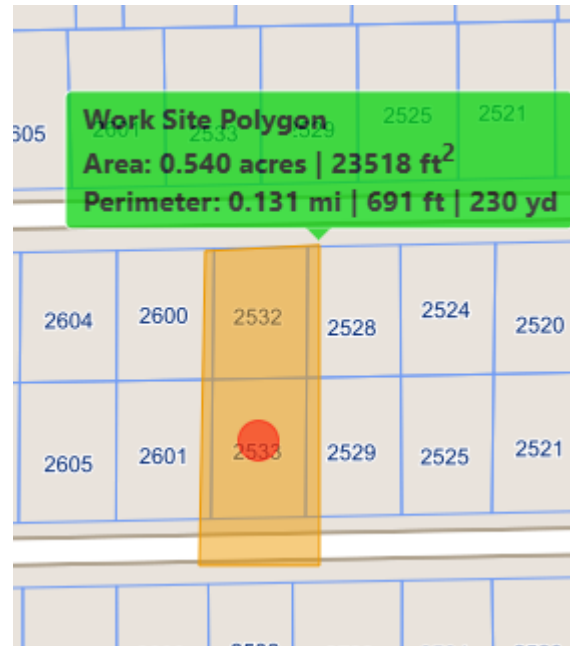
2533 NW 60<sup>th</sup> St

Locate from house to ped in alley behind house



2533 NW 60<sup>th</sup> St

Locate from house to terminal  
2532 NW 61<sup>st</sup> St



2533 NW 60<sup>th</sup> St

Locate 5ft on either side of temp on ground, from house north appx 50ft to ped

