

## Operating Committee Meeting Notes

### Oklahoma One-Call System, Inc.

April 11, 2024

The scheduled meeting of the OKIE811 Operating Committee was held at 8:30am. The meeting was hosted at OKIE811 6908 N. Robinson Ave. and virtually via Microsoft Teams.

#### Operating Committee Members Attending:

Alex Holland, ONEOK	<input checked="" type="checkbox"/>	Josh Powers, Universal Surveying & Mapping	<input checked="" type="checkbox"/>
Austin Crossno, AT&T	<input type="checkbox"/>	Kent Jackson, B&H Construction	<input checked="" type="checkbox"/>
Bobby Peters, Pioneer Telephone	<input checked="" type="checkbox"/>	Kevin Spanhanks, GridHawk	<input checked="" type="checkbox"/>
Brad Scott, Oklahoma Electric Co-op	<input type="checkbox"/>	Mike Einhorn, ONG	<input checked="" type="checkbox"/>
Chris Garrison, City of OKC	<input checked="" type="checkbox"/>	Ronnie Sanchez, Cox Communications	<input checked="" type="checkbox"/>
Chris Young, Phillips 66	<input type="checkbox"/>	Russell Reeves, USIC	<input type="checkbox"/>
Cody Fees, Energy Transfer	<input type="checkbox"/>		<input type="checkbox"/>
Jason Beguin, Magellan LP	<input type="checkbox"/>	Tim Teel, Summit Utilities	<input checked="" type="checkbox"/>
Jeremy Renfro, OG&E	<input checked="" type="checkbox"/>		<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>

#### Others in Attendance:

Sharri Hiller, TEIM Design, AOGC	Aaron Crowell, USIC
Shane Palmer, USIC	
Eli Pagel, B&H Construction	

#### OKIE811 Employees in Attendance:

Susan Bohl, Executive Director

[sbohl@okie811.org](mailto:sbohl@okie811.org)

Jerrell Welch, Director of Operations

[jwelch@okie811.org](mailto:jwelch@okie811.org)

Angie Niemeyer, Director of Business & Education Services

[aniemeyer@okie811.org](mailto:aniemeyer@okie811.org)

Eva Donahue, Member Services Liaison

[edonahue@okie811.org](mailto:edonahue@okie811.org)

Troy Daniels, IT & GIS Manager

Renelle Freeman, Contact Center Services Manager	[rfreeman@okie811.org](mailto:rfreeman@okie811.org)
Hailey Manning, Quality Assurance & Training Manager	[hmanning@okie811.org](mailto:hmanning@okie811.org)
M.G. Govia, Education & Outreach Liaison	[mgovia@okie811.org](mailto:mgovia@okie811.org)

#### Meeting Call to Order

Unless otherwise noted in these minutes, the content was discussed and agreed as recorded in the briefing. At 8:29am, the regular Operating Committee meeting was called to order by the committee chair.

#### Approval of Minutes

The meeting minutes from the January 18, 2024 meeting were reviewed and approved.

**Minutes:** Motion to approve: Bobby Peters ; Seconded By: Jeremy Renfro; The motion was carried with all in favor.

#### Agenda

- Welcome & Introductions
- Motion to Approve Previous Meeting Minutes
- Motion to Approve Today's Agenda
- Old Business
- New Business
- Executive Director's Report
- Adjourn

**Approval of Agenda:** Motion to approve: Bobby Peters ; Seconded By: Kevin Spanhanks; The motion was carried with all in favor.

### Old Business

- **Design/Survey Ticket:** Removing scope limitations when only maps are requested. Changes to be made with full 3.9 Portal rollout in Q2.
- **Large Project Ticket:** Working with other 811s through FNCA to gather current standards and identify best practices for Large Project Tickets. Working with Geocall Partners to drive the technological direction of the software for project tickets. Discussion around what should constitute a Large Project? Scale, duration, Incorporated vs. Unincorporated. OKIE811 currently restricting by about half of what other states are restricting. Not every ticket is linear, need to take size of property into account (square footage)
- **Current OK Legislation:** HB 4095 – 2-14-24 Passed House Energy & Natural Resources Committee; 3-5-24 Passed House; 3-28-24 Passed Senate Energy & Telecommunications Committee. Currently in the Senate. Highlights: Defines Watch & Protect; includes what to do when operator issues a positive response of Watch & Protect; Defines Pre-Excavation Meeting Request and what information needs to be included. Also, when/how an operator is to respond when an excavator requests a meeting; includes a coordinator a marking plan; Defines Large Project as it relates to a Pre-Excavation meeting; Establishes record retention for one-call tickets of not less than 4 years.

### New Business

- **Vote to Appoint new Operating Committee Member to OKIE811 Board: Sharri Hiller, TEIM Design AOGC:** All in favor, no opposed.
- **No Locate Ticket Complaints: How should OKIE811 handle complaints about excavators, professionals and homeowners, digging without a locate request?** Discussion of the committee determined there would no be ticket notification to facility operators due to liability concerns, OKIE811 can do outreach/education as possible. Potentially provide information on the OKIE811 website that can be accessed by caller; potentially do educational mailout to homeowner.
- **PR on Canceled Tickets:** Currently OKIE811 automatically creates a response on canceled tickets and applies it to both the Cancel Request Ticket and the ticket being cancelled. P66 is requesting a non-system-applied PR code for use on Cancelled tickets. Discussion of the committee

determined there would be no new Positive Response codes added at this time due to potential mis-use and system clutter. OKIE811 will continue education on Positive Response code use.

- **Federal Legislation HR7655:** Section 15. Excavation Damage Prevention (b) Leading Practices – Each State shall adopt as a part of its state one-call notification program, leading practices that:
  - (1) identify the size and scope of the one-call ticket for standard locate requests, including process exceptions for special large project tickets;
  - (2) restrict the longevity of a one-call ticket for standard locate requests, including process exceptions for special large project tickets;
  - (3) examine and limit exemptions to the State one-call notification program (homeowner; excavation of 18” or less when maintenance activity; repairing, connecting or conducting routine maintenance of a private or public facility; municipalities, public works, and State DOTs for road maintenance;
  - (8) require white lining or electric white lining;
  - (11) require the marking of lines and laterals, including sewer;
  - (12) require training programs and requirements for third-party excavators performing excavation activities that are not subject to pipeline construction;
  - (13) require training for locate professionals; and
  - (14) encourage the use of commercially available technologies to locate underground facilities, such as GIS and enhanced positive response.
  - Initial Report – not later than 3 years after the date of enactment

#### **Executive Director’s Report – Susan Bohl**

- April is Safe Digging Month – Proclamation by City of OKC, City of Lawton and City of Enid
- Reviewed 1<sup>st</sup> Quarter KPI Outcomes & Sustainable Improvements with the Committee

#### **Business & Education Services Report – Angie Niemeyer, Eva Donahue, M.G. Govia**

- Reviewed Membership Growth; down 0.43% due to Sustaining Memberships mostly.
- Reviewed Member Satisfaction Survey – 2024 Q1 Results: 98 Responses; Overall rating of 4.65; Takeaways: continue focus on base map improvements; provide education and support to members regarding the Mobile Optimized Website, opposed to the app; Ensure MS contact information is easily accessible.
- Reviewed 2023 Member Services Projects
- 2024 – Q1 Education & Outreach: 3188 Educated; 4.32 Engagement
- 2024 Expo Recap: 274 attendees; Reviewed Workshops and Expo attendance numbers
- Reviewed Upcoming E&O Events: Safety Days, NUCA Trenching Safety

Additional Updates & Reports of Interests were provided to the Operating Committee Members via email.

**Adjourned:** 10:30am– Motion to Adjourn: Kevin Spanhanks ; Seconded By: Shane Palmer. The motion carried with all in favor.

*Minutes submitted by: Renelle Freeman*