

Operating Committee Meeting Notes

Oklahoma One-Call System, Inc.

October 26, 2023

The scheduled meeting of the OKIE811 Operating Committee was held at 8:30am. The meeting was hosted at OKIE811 6908 N. Robinson Ave. and virtually via Microsoft Teams.

Operating Committee Members Attending:

Alex Holland, ONEOK	<input checked="" type="checkbox"/>	Jason Beguin, Magellan LP	<input type="checkbox"/>
Austin Crossno, AT&T	<input checked="" type="checkbox"/>	Josh Powers, Universal Surveying & Mapping	<input checked="" type="checkbox"/>
Bobby Peters, Pioneer Telephone	<input checked="" type="checkbox"/>	Kent Jackson, B&H Construction	<input checked="" type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>
Chris Garrison, City of OKC	<input type="checkbox"/>	Ronnie Sanchez, Cox Communications	<input checked="" type="checkbox"/>
Chris Young, Phillips 66	<input type="checkbox"/>	Russell Reeves, USIC	<input type="checkbox"/>
Clint Mobley, Oklahoma Electric Co-op	<input checked="" type="checkbox"/>	Ryan Egan, Lumen Technologies	<input type="checkbox"/>
Cody Fees, Energy Transfer	<input type="checkbox"/>	Tim Teel, Summit Utilities	<input checked="" type="checkbox"/>
Craig Parker, AOGC – Silver Star Const.	<input checked="" type="checkbox"/>		<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>

Others in Attendance:

Jeremy Renfro, OG&E	Aaron Crowell, USIC
Mike Einhorn, ONG	
Paige Ross, ONG	

OKIE811 Employees in Attendance:

Susan Bohl, Executive Director

sbohl@okie811.org

Jerrell Welch, Director of Operations

jwelch@okie811.org

Angie Niemeyer, Director of Business & Education Services

aniemeyer@okie811.org

Eva Donahue, Member Services Liaison

edonahue@okie811.org

Troy Daniels, IT & GIS Manager

Renelle Freeman, Contact Center Services Manager	rdaniels@okie811.org
Hailey Manning, Quality Assurance & Training Manager	rfreeman@okie811.org
M.G. Govia, Education & Outreach Liaison	hmanning@okie811.org
	mgovia@okie811.org

Meeting Call to Order

Unless otherwise noted in these minutes, the content was discussed and agreed as recorded in the briefing. At 8:33am the regular Operating Committee meeting was called to order by the committee chair.

Approval of Minutes

The meeting minutes from the July 20, 2023 meeting were reviewed and approved.

Minutes: Motion to approve: Austin Crossno ; Seconded By: Bobby Peters The motion was carried with all in favor.

Agenda

- Welcome & Introductions
- Motion to Approve Previous Meeting Minutes
- Motion to Approve Today's Agenda
- Old Business
- New Business
- Executive Director's Report
- Adjourn

Approval of Agenda: Motion to approve: Austin Crossno ; Seconded By: Clint Mobley The motion was carried with all in favor.

Old Business

- Design-Survey Ticket
 - New Law goes into effect November 1, 2023. Process implemented October 25th. Ticket is now sent to facility operator and facility operators have 14 days to respond to Design-Survey Ticket.
- Work Type Consolidation
 - Sub Committee that worked on this list, including some Operating Committee Members. Potentially splitting out Residential/Commercial Types as a primary type and include secondary work type. Looking at Nationwide standards for work type lists.
- Potential 2024 Law Changes as determined with DPCC
 - Reviewed proposed additions to the OK UG Facilities Damage Prevention Act for 2024 §63-142.2 'Definitions' for "Watch and Protect", "Pre-Excavation Meeting" and "Large" Projects
 - "Watch and Protect" means an operator or their designated representative is present to observe an excavation and stop work if they determine that a threat exists to an underground facility.
 - "Pre-Excavation Meeting" means a notice to facility operators to participate in scheduled meetings for the purpose of planning large excavation projects and coordinate resources accordingly.
 - "Large" projects that involve one or more of the following, 1) exceeds distances defined in Section 63-142.6.D.5.; 2) two or more crews working the excavation; or 3) estimated extent is more than 90 days
 - Reviewed potential "Watch and Protect" addition to §63-142.6 A & B:
 - A (Excavator Responsibility): When positive response of "watch and protect" has been indicated, No excavation may take place without the operator/their designated representative present to observe excavation within 10ft of the operator's marks.
 - B (Operator Responsibility): If the positive response is "Watch and Protect", the Operator must provide name and phone number of the contact for "Watch and Protect" and must be on site at the ticket work to begin date or other agreed

upon start date/time between excavator and operator. Agreement should be noted in Positive Response to the one-call.

- Reviewed potential “Large Project” additions to §63-142.6 A & 63-142.8 C:
 - §63-142.6 A: “Large Project” Notice to be given no less than 120 hours, excluding date of notification, weekends, legal holidays prior to excavation/demolition. Expiration for “Large Project” 30 calendar days from stated excavation start date.
 - 63-142.8 C: Additional Notice Required. Excavators involved in large projects may submit a pre-excavation planning meeting request no less than 14 calendar days prior to the beginning excavation or blasting activities.
 - Must include proposed meeting date, time, location and contact information including name, phone and email.
 - The date of meeting shall be a min. of 72 hours after the notification has been submitted.
 - Facility operators shall provide Positive Response within 72 hours to the notification center indicating ability to meet on the proposed meeting date.
 - If scope of excavation exceeds (? Tbd) then a Pre-Excavation Meeting Request is required.
 - §63-142.6 D 4: The name and phone number of field contact with actual knowledge of the excavation site and project.
 - §63-142.6 D 5: The type and the extent, not to exceed a single parcel up to 250,000 square feet or one city block up to eight hundred (800) linear feet in incorporated areas or one (1) linear mile in unincorporated areas, of the proposed work
 - §63-142.6 A: No excavation may continue after expiration unless subsequent notice has been submitted pursuant to notice requirements.
- Positive Response Compliance
 - Reviewed Positive Response Compliance YTD
 - 8% Auto close due to No Response (~56,000 tickets). 81% compliance overall.

New Business

- Potential New Operating Committee Members
 - MOTION: Appoint New Operating Committee Members to OKIE811 Board - Jeremy Renfro (OG&E) and Mike Einhorn (ONG)**
 - Combined Motion to approve: Bobby Peters; Seconded By: Tim Teel.
 - Opposed: None Abstained: None
 - The motion carried with all in favor.
- P2/Geocall Conference Takeaways
 - 11 States Use GeoCall – Alabama, Arkansas, Georgia, Mississippi, New Mexico, Oklahoma, South Dakota, Tennessee, Texas, West Virginia, Wisconsin.
 - Georgia 811 automatically sends a “Late Ticket” when positive response has not been received then charge \$1.10 for delivery of Late Ticket notices.

- Proposing universal ticket format for all tickets sent to facility operators
 - In Arkansas, the State Broadband office requires stakeholders to attend meetings at their office before any excavation work can begin.
 - Mississippi 811 is increasing their ticket life to 30 days
 - What does a Map Printed on the ticket do for the Excavator, Member or Locator?
 - Aerial Mapping Improvements available with NearMap
 - New email handler for outbound notices
- Public Dashboards – What information should be included?
 - Damage Reports – Type of facility (general type - currently unable to report on that due to it being entered into an open text field but look at for future), Location (county, city, address/street), centroid of polygon drawn on the ticket, excavator type, potential root cause when able to gather that information, Referenced/Not Referenced active ticket, work type on referenced ticket.
 - Active Tickets – Type of work, Estimated Completion Date, Company Name, City, County, Possibly address, populated adjusted information, work to begin date, expiration date
- Reviewed Member Fee Schedule, eff. 11/1/2023 (2024 billing cycle): Includes changes to membership fees, per ticket fees, added premium service fees and changes to other fees. Ticket Fees: Funds needed for upcoming budget, less premium service fees, divided by tickets from previous 12 months = Membership fees due by Member. Outbound notices will be billed for a 12-month period from 11/1/prior year to 10/31/current year. Billed out annually in November each year. The revenue collected will fund the upcoming calendar year. A Communication plan is in place to notify members of the new fee schedule, communication will also provide some estimated billing for members for 2024.
- Education & Outreach Opportunities
 - OKIE811 Excavator Guide – Add Space Available - Deadline by Feb 2, 2024
 - OK Excavation Safety Expo March 6-7, 2023– Sponsorship/Exhibition is open - Deadline by March 1, 2024
 - 2024 Speakers and Podcast Guests – Deadline by December 31, 2023
- 2024 Meeting Dates
 - Q1-January 18th, 2024
 - Q2-April 11th, 2024
 - Q3-July 18th, 2024
 - Q4-October 24th, 2024

Executive Director's Report – Susan Bohl

- Reviewed Q3 KPI Results

Additional Updates & Reports of Interests were provided to the Operating Committee Members via email.

Adjourned: 11:06AM– Motion to Adjourn: Josh Powers; Seconded By: Austin Crossno. The motion carried with all in favor.

Minutes submitted by: Renelle Freeman