

Operating Committee Meeting Notes

Oklahoma One-Call System, Inc.

April 27, 2023

The scheduled meeting of the OKIE811 Operating Committee was held at 8:30am. The meeting was hosted at OKIE811 6908 N. Robinson Ave. and virtually via Microsoft Teams.

Operating Committee Members Attending:

Alex Holland, ONEOK	<input checked="" type="checkbox"/>	Garrett Bernethy, OG&E (Chair)	<input checked="" type="checkbox"/>
Bobby Peters, Pioneer Telephone	<input checked="" type="checkbox"/>	Jason Beguin, Magellan LP	<input checked="" type="checkbox"/>
Brandon Renfro, GridHawk	<input checked="" type="checkbox"/>	Kent Jackson, B&H Construction	<input type="checkbox"/>
Chris Garrison, City of OKC	<input checked="" type="checkbox"/>	Richie Anderson, ONG	<input checked="" type="checkbox"/>
Chris Young, Phillips 66	<input checked="" type="checkbox"/>	Ronnie Sanchez, Cox Communications	<input checked="" type="checkbox"/>
Clint Mobley, Oklahoma Electric Co-op	<input checked="" type="checkbox"/>	Russell Reeves, USIC	<input type="checkbox"/>
Cody Fees, Energy Transfer	<input checked="" type="checkbox"/>	Ryan Egan, Lumen Technologies	<input type="checkbox"/>
Craig Parker, AOGC – Silver Star Const.	<input checked="" type="checkbox"/>	Tim Teel, Summit Utilities	<input checked="" type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>

Others in Attendance:

Austin Crossno, AT&T	Richard Forney, PSO
Matt Moors, Williams	Paige Ross, OneGas
Josh Powers, Universal Surveying and Mapping	Aaron Crowell, USIC
Tux Jackson, Plains PL	

OKIE811 Employees in Attendance:

Susan Bohl, Executive Director

sbohl@okie811.org

Jerrell Welch, Director of Operations

jwelch@okie811.org

Eva Donahue, Member Services Liaison

edonahue@okie811.org

Troy Daniels, IT & GIS Manager

tdaniels@okie811.org

Renelle Freeman, Contact Center Services Manager

rfreeman@okie811.org

Hailey Manning, Quality Assurance & Training Manager

hmanning@okie811.org

M.G. Govia, Education & Outreach Liaison

mgovia@okie811.org

Meeting Call to Order

Unless otherwise noted in these minutes, the content was discussed and agreed as recorded in the briefing. At 8:32am, the regular Operating Committee meeting was called to order by the committee chair.

Approval of Minutes

The meeting minutes from the January 19, 2023 meeting were reviewed and approved.

Minutes: Motion to approve: Cody Fees ; Seconded By: Clint Mobley. The motion was carried with all in favor.

Agenda

- Welcome & Introductions
- Motion to Approve Previous Meeting Minutes
- Motion to Approve Today's Agenda
- Old Business
- New Business
- Executive Director's Report
- Adjourn

Appoint New Operating Committee Member – Austin Crossno, AT&T to OKIE811 Board of Directors

- No Objections by Operating Committee Members.

Approval of Agenda: Motion to approve: Tim Teel ; Seconded By: Cody Fees. The motion was carried with all in favor.

Old Business

- **Re-Mark & Extend**
 - New Ticket Types Re-Mark and Extend, went live March 31st. Data March 31 – April 23: 82.3% Re-Mark; 17.7% Extend. 2022: 77.8% Update; 22.2% Update – Extend
 - Updates accounted for 31.53% of tickets vs 37.52% in 2022
 - Positive Response on Extend tickets – 22.94% have been the Ticket Type Extend PR code (Member stating they aren't re-marking)
- **Legislative Updates**
 - **AT&T Legislation – SB 497 - §63-142.2. Definitions**
 - 5) "Excavate" means to dig, compress or remove earth, rock or other materials in or on the ground by use of mechanized equipment or blasting, including, but not necessarily limited to, augering, boring, backfilling, drilling, grading, pile driving, plowing in, pulling in, trenching, tunneling and plowing; provided, however, that neither:
 - a. the moving of earth by tools manipulated only by human or animal power, except in a private or public easement or right-of-way, nor
 - b. the moving of earth by tools manipulated only by human power for burying communication lines of a communications provider in a private or public easement or right-of-way to a depth not greater than 12 inches and within 24 inches of a communications provider terminal.
 - **New Language added for Design/Survey Tickets**
 - 63-142.2. Definitions
 - 16) "Design" or "survey" means a notice to facility operators to provide underground facility information during the design or engineering phase of a project to mitigate potential impact to existing underground facilities.
 - §63-142.8. Additional notice required.
 - B. When a design or survey notice is received, operators or their designee shall provide underground facilities information within fourteen (14) calendar days from the time of the request which may include physical markings at the project site, facility mapping, or both. No excavation may take place on a design or survey notice. Operators shall

provide the one-call notification center with the necessary information for notices to be sent to the appropriate person within their company or organization.

- **Damage Prevention Coordinating Council (DPCC) Current Industry Issues/Concerns**
 - Council started at end of 2022 to address concerns made up of multiple stakeholders.
 - Late Locates: New Re-Mark/Extend Tickets Effective 3/31/23
 - Having lines located and marked on Design Tickets – SB 497
 - Water/Sewer line strikes in ROW – Working with OMAG to get improved mapping for municipalities and lines located when notices are sent.
 - Marking Abandoned Lines – Line-Scape used in Texas (register abandoned lines)
 - Not enough Enforcement Authority
 - Discussion about re-write of all of some the OK UG Facilities DP Act
- **Late Positive Responses**
 - Continue making improvements to communication via Positive Response
 - Partially Marked/Large Project Positive Response entries has decreased
 - Continuing Education/Outreach with facility operators, reports available on OKIE811 Portal to view company responses
 - Removing duplicate entries from same dispatch code/facility type for the same ticket as well as removing ticket types: 2nd, 3rd, ER, Non-Compliant, Correction and Cancel resulted in a total of 114,793 late responses. All tickets that are auto closed due to ‘no response’ are also late. Removing these results in 58,932 late responses.

New Business

- **Work Type Consolidation Discussion**
 - Work Type list currently excessive. Reports require grouping of multiple work types. Looking to build standardized/consolidated work type list.
 - Gather more info from locators/operators about what specific work type information is necessary for locating.
 - Potential of Primary and Secondary work type drop downs. Potential to select multiple work types or all-encompassing work type.
 - OKIE811 will present to FNCA for conversation/development
- **Meeting Requests Ticket Discussion** - Communication about large/big projects. Preliminary meeting between excavator and facility owner.
 - OKIE811 gathered information from various one-calls on their practice for meeting requests and shared with Committee members.
 - Possibly require Design/Survey ticket or Meeting ticket.
 - Possibly update Design/Survey or Meeting ticket to the Large Project dig ticket.
 - Action Item: OKIE811 will look at more state’s processes
- **Large Project Ticket - Discussion**
 - Some states require a Meeting ticket before a Large Project Ticket can be submitted
 - Ticket Type requested to notify operators of an excavators desire to enter into an agreement for locating and protecting ug facilities for a specific, unique or long-term project. PR is not required due to the written agreement.
 - What is a Large Project. Scope and Limitations define the Large Project

- Specific timeframes for Large Project. Continued updates follow 14 calendar day life of ticket.
- Mitigate system work arounds (excavators breaking up tickets that should be Large Project so it doesn't meet requirements of Large Project).
- Action Item: OKIE811 will look at more state's processes.
- **Marine Ticket – Possible Best Practice Submission**
 - 31 Pipeline Operators, over 35 Dispatches have underground infrastructure that intersects with OK Commercial Waterways
 - Draft of a new Best Practice for Marine Excavation; Mapping/Surveying & Marking; One Call for Marine or Submerged facilities/Marine Notification; Project Planning, Design and Communication; Training, Education, and Internal Programs
 - No Action Necessary. Discussion amount committee members determined this was not necessary for Oklahoma as most are managed through Corps of Engineers.
- **Weather Delay PR or Laws Discussion**
 - Adding Positive Response code and/or legislation to support weather delay for locating.
 - No Action Necessary. Facility Operators should continue to communicate with excavators when unable to mark due to weather.
- **Abandoned Lines/Line-Scape – DPCC Topic**
 - Kinder Morgan currently registers abandoned lines with Line-Scape
 - Texas811 currently sends tickets to Line-Scape
 - Line-Scape looks at dig-site on each ticket and determines if there is an abandoned line in the area
 - Line-Scape send an email notice to the Excavator with a link to a map showing where the abandoned line is in relation to the dig-site
 - The link is only good for the life of the ticket
 - The more abandoned lines registered with Line-Scape, the more wholistic of a picture the Excavator has of where abandoned lines are
 - Need Oklahoma Operators to do a pilot with Line-Scape. No Operating committee members volunteered to this pilot.
- **Locator Contact Sharing**
 - Continue education on watch and protect scenario best practice of including contact Information on Positive Response; OKIE811 Educate to provide dig-site contact.
- **October Meeting Reschedule**
 - Currently scheduled for Oct 19; Move meeting to Oct 26th – No Objections to move.

Executive Director's Report – Susan Bohl

- **April National Safe Digging Month**; Proclamations from: State of OK, City of OKC, City of Ardmore, City of Ada, City of Lawton; Lawton Safety Day
- **Expo and Annual Meeting Attendance**
 - 303 Registered Attendees
 - 117 Attended Certification Workshop on Wednesday afternoon
 - 36 Attended 811 Certification

- 41 Attended Line Locating Certification
 - 40 Attended Excavation & Trenching Certification
 - 233 Attended EXPO on Thursday
 - 25 Exhibitor Booths
 - 118 Annual Meeting Attendees (in-person and virtually)
- **Provided list of 2023 Board of Directors and Officers**
- **Adopted Bylaw Updates**
 - Composition of the Board of Directors
 - Up-to 6 more Board Seats - Evenly distributed across the various Facility Types
 - Establish *Appointed Directors, Elected Directors, and Ex-Officio Directors*.
 - Require companies that hold Board Seats to be a General or Sustaining Member.
 - Membership Category Changes
 - Combine General and Associate members and no longer have the Associate Member category.
 - Rights of Members – Voting
 - Change the voting structure to one (1) vote per General Member, which will be weighted based on facility classification and the number of tickets received in the previous billing cycle.
- **Reviewed 2023 Key Performance Indicators (KPI) – 1st Qtr**; Met quarterly goals except ‘Manage Expense below Budget’ due to dividing revenue by 12 months. Always incur more costs in beginning of year and will even out throughout the year. Reviewed sustainable improvement/major accomplishments.
- **Survey Feedback** – Possible areas of opportunity
 - **Member Services** - Educate Excavators submitting non-compliant tickets; Consider limits on the number of locates that can be submitted by one company in one day; Printable maps on the ticket; Ability to charge for downtime when locators are late; Provide a risk score on tickets (would need more comprehensive damage data).
 - **Excavator Satisfaction** - Ability to cancel a ticket via the portal; Copy ticket issue; Base map updates (addr/parcel refresh); IVR complaints
 - **Employee Engagement** – Need a new phone system; Mental Health leave, Paid time off for community service
- **New Web site**: Easier navigation; Find high level info easier; drill down more details if needed; transitioning from ‘member’ to ‘facility owner’

Additional Updates & Reports of Interests were provided to the Operating Committee Members via email.

Adjourned: 11:10am– Motion to Adjourn: Cody Fees ; Seconded By: Clint Mobley. The motion carried with all in favor.

Minutes submitted by: Renelle Freeman